INTERMOUNTAIN MLS

MULTI-OFFICE ASSUME IDENTITY FORM

THE IMLS MEMBER GRANTED ASSUME IDENTITY ACCESS MUST TAKE THE INPUT AND MAINTENANCE CLASS BEFORE ACCESS WILL BE GRANTED. IT MAY TAKE UP TO 3 BUSINESS DAYS FOR ACCESS TO GRANTED.

This form allows Assume Identity privileges for Agents/Admins who reside in different brokerages.

There will be a $15 fee applied to your account. This fee will be paid with the CC you have on file, or payment must provided before completion.

Access will be granted for one (1) year. A new form must be submitted 30-days before the end of this contract to ensure access is not interrupted.

By granting another IMLS Member access to assume an agent's identity within your brokerage, you understand the potential risk:
The Designated Broker MUST Initial Below:

_____ The designated broker of the Transaction Coordinator / IMLS Member assumes all responsibility for the actions of the Transaction Coordinator / IMLS Member per IREC Guideline #17

The Designated Broker From the Additional Office MUST Initial All of the Following:

_____ The potential of revealing confidential client information, which is a violation of NAR's Standard of Practice 1-9

_____ Clients finding out their confidential information has been exposed to Transaction Coordinators / IMLS Members outside the brokerage.

_____ It allows access to all the information AND editing abilities of the GRANTING AGENT, based on their security level*. THE GRANTER is giving the Transaction Coordinators / IMLS Members access to everything they can do and see within the MLS.

_____ The potential of allowing access to bokerage level data editing capabilities.

_____ Transaction Coordinators / IMLS Member can also be actively practicing real estate, as they are licensed agents.

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*Security Levels: LEVEL 3: Basic MLS access, no editing capabilities | Level 4: Access to input and edit MY OWN LISTINGS (or another agent's through Assume Identity) | Level 5: Access and editing capabilities to all BROKERAGE LISTINGS | Level 6: Access and editing capabilities to all FIRM LISTINGS (Main office and branches)

IMLS Member GRANTED Access

Name: _____ MLS ID #: _____

Do you have an active real estate license with IREC? YES NO Real Estate License #: _____

Name of designated broker and office where you hang your license: _____ _____
                                                       Broker Name   Office Name

_____ _____ _____ _____
Signature of IMLS Member GRANTED Access   Date   Signature of Designated Broker of the Office where   Date
                                                the Real Estate License hangs, or where the Admin works

Agent/Broker GRANTING Access

Name: _____ MLS ID #: _____ Office: _____

I give my permission for the above user to access my Paragon User Profile via Assume Identity
and will notify Intermountain MLS **by email** when access should be terminated.

_____ _____ _____ _____
Signature of Agent/Broker GRANTING Access   Date   Signature of Designated Broker of the Additional Office   Date

All signatures and initials must be included for this form to be considered complete and access granted

Please send to membership@intermountainmls.com