

# ASSUME IDENTITY FORM

This form allows assume identity privileges for Agents/Admins who reside in the same brokerage.

A user is allowed to assume the identity of other users with their permission.

Both users must have an Intermountain MLS Paragon account.

Access will be granted for one (1) year. A new form must be submitted 30-days before the end of this contract to ensure access is not interrupted.

There will be a \$15 fee applied to your account, per form.

This fee will be paid with the CC you have on file, or payment must be provided before completion.

**ADMINS MUST ATTEND AN INPUT AND MAINTENANCE CLASS AND HAVE A SECURITY LEVEL OF 4 OR HIGHER BEFORE ASSUME IDENTITY ACCESS WILL BE GRANTED.**

IT MAY TAKE UP TO 3 BUSINESS DAYS FOR ACCESS TO BE GRANTED

Please returned this form to [assumed.id@intermountainmls.com](mailto:assumed.id@intermountainmls.com)

Agent/Broker GRANTING access

Name: \_\_\_\_\_ MLS ID#: \_\_\_\_\_

Office: \_\_\_\_\_

I give my permission for the following IMLS Member(s) to access my Paragon user profile via Assume Identity and will notify Intermountain MLS **by email** when access should be terminated. I understand that this will give the below Agents/Admins access to my security level\* within the MLS.

Name:	MLS ID #:	Real Estate License #:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

\*Security Levels

Level 3: Basic MLS access, no edit abilities

Level 4: Access to input and edit MY OWN LISTINGS (or another Agent's through Assume Identity)

Level 5: Access and editing capabilities to all BROKERAGE LISTINGS

Level 6: Access and editing capabilities to all FIRM LISTINGS (Main office and branches)

Signature of Agent GRANTING Access

Date

Signature of Designated Broker

Date