

# Assume Identity Form

This form allows assume identity privileges for Agents/Admins who reside in the same brokerage.  
A user is allowed to assume the identity of other users with their permission.  
Both users must have an Intermountain MLS Paragon account.  
Access will be granted for one (1) year. A new form must be submitted 30-days before the end of this contract to ensure access is not interrupted.  
There will be a \$15 fee applied to your account, per form.  
This fee will be paid with the CC you have on file, or payment must be provided before completion.

**ADMINS MUST ATTEND AN INPUT AND MAINTENANCE CLASS AND HAVE A SECURITY LEVEL OF 4 OR HIGHER BEFORE ASSUME IDENTITY ACCESS WILL BE GRANTED.**

**IT MAY TAKE UP TO 3 BUSINESS DAYS FOR ACCESS TO BE GRANTED**

Please return this form to [membership@intermountainmls.com](mailto:membership@intermountainmls.com)

Agent/Broker GRANTING access

Name: \_\_\_\_\_ MLS ID#: \_\_\_\_\_

Office: \_\_\_\_\_

I give my permission for the following IMLS Member(s) to access my Paragon user profile via Assume Identity and will notify Intermountain MLS **by email** when access should be terminated. I understand that this will give the below Agents/Admins access to my security level\* within the MLS.

| Name:     | MLS ID #: | Real Estate License #: |
|-----------|-----------|------------------------|
| 1. _____  | _____     | _____                  |
| 2. _____  | _____     | _____                  |
| 3. _____  | _____     | _____                  |
| 4. _____  | _____     | _____                  |
| 5. _____  | _____     | _____                  |
| 6. _____  | _____     | _____                  |
| 7. _____  | _____     | _____                  |
| 8. _____  | _____     | _____                  |
| 9. _____  | _____     | _____                  |
| 10. _____ | _____     | _____                  |

\*Security Levels

Level 3: Basic MLS access, no edit abilities

Level 4: Access to input and edit MY OWN LISTINGS (or another Agent's through Assume Identity)

Level 5: Access and editing capabilities to all BROKERAGE LISTINGS

Level 6: Access and editing capabilities to all FIRM LISTINGS (Main office and branches)

\_\_\_\_\_  
Signature of Agent GRANTING Access

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Designated Broker

\_\_\_\_\_  
Date