

Agent/Appraiser Information

Primary Board Affiliation

Boise Caldwell Elmore Emmett Four Rivers Nampa
Latah County Western Magic Valley Other _____ (specify)

Contact Information

NRDS # _____

Agent Name: _____

LICENSE # _____ Expires: _____

Home Address: _____

Contact Phone: _____

Email: _____

Office Name: _____

Office Address: _____

Office Phone: _____

IMLS Classes

*Please call **24 hours** in advance if you cannot attend the class,
Otherwise you will be charged a **\$25.00 NO SHOW fee.***

Required Classes within 60 days of joining

- **IMLS Rules Orientation**
IMLS Rules & Regulations
- **IMLS New Member Orientation**
IMLS Products & Services

Optional Classes


- **Input & Maintenance**
 - **Required to be able to input listings.**
 - Must have broker authorization/signed security form.
- **Paragon Basic (E1030) 2 CE Credits**
 - Intro to Paragon MLS system that includes basic searching, emailing and printing.
- **Paragon Advanced (E1037) 2 CE Credits**
 - Creating a CMA (Comparative Market Analysis) and Auto-Email Notification / Collab Center
- **Instanet: Forms, DocBox & Authentisign**
 - Accessing from Paragon
 - DocBox & Doebox 2 Go
 - Authentisign Intro
- **Instanet: Transactions (E1039) 2 CE Credits**
 - Transaction process from start to finish
 - Adding forms/documents to transaction
 - Authentisign Signings start to finish
- **Realtor Property Resource Hands-On (E1029) 2 CE Credits**
 - What it is and how to access
 - Paragon Integration with RPR
 - Searching and using RPR Data & RPR Mobile

Accessing MLS Data

Paragon: www.paragonimls.com

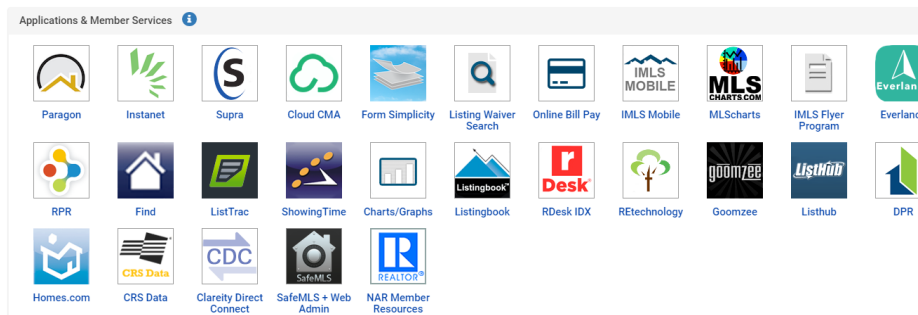
One Click Access
to Exclusive Marketing Tools and Services

Login ID: [I forgot my password](#)
 Password: [I want to change my password](#)

 Login

Paragon Mobile: www.imlsmobile.com

IMLS Dashboard

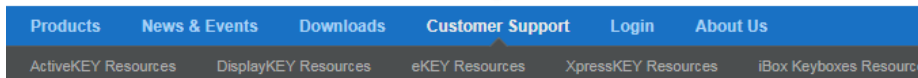


Supra Support

www.supraekey.com -- 1-877-699-6787



SupraWEB - Agt



Supra XpressKEY™

Equipment Annual Lease

\$75.00 initial activation fee (*one time*)

\$237.48 per year (*prorated monthly*)

\$29.95 optional insurance (*renew annually*)

\$249 +tax replacement cost if lost/stolen/damaged

Function:

- Sends real time showing data
- Open keybox key container
- Release keybox shackle

GPS Functions:

- Notify listing agents when showings start and end
- Automatically assign lockboxes to listings to provide address detail on reports & notices
- Assist in identifying the location of the XpressKEY if it is lost or stolen
- Display a map of the last known location of the XpressKEY when an agent sends an alert notification email



Supra eKEY™

\$75.00 initial activation fee

Basic: \$15.76 / mo.

Open Supra keybox key container

Release keybox shackle

Set timed access and CBS

Read keybox for showing activity

Leave feedback for listing agent

Professional: \$27.46 / mo.

All benefits of the basic service

Search MLS listings

View agent roster

Personal listing showing activity

